



## Leak Adjustment Request

Account No: \_\_\_\_\_ Phone No. \_\_\_\_\_

Name on the Account \_\_\_\_\_

Name of Person Making Request \_\_\_\_\_

Service Address \_\_\_\_\_

\_\_\_\_\_

Date Leak was Noticed \_\_\_\_\_

Date Leak was Repaired \_\_\_\_\_

Who Repaired Leak \_\_\_\_\_

Location of Leak \_\_\_\_\_

Did the water from the leak go down a sewer drain? \_\_\_\_\_

If not, where did it go to \_\_\_\_\_

Description of Repairs \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I request that my water/sewer bill be adjusted. I understand that while consideration of this request is pending, I am responsible to make payments on the account in accordance with the Rules and Regulations of the Public Service Commission of West Virginia

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Please mail, fax or email completed form to:*  
Parkersburg Utility Board  
PO Box 1629  
Parkersburg, WV 26102  
Fax: (304)424-8555 Email: info@pubwv.com