



Backwater Prevention Assistance Program

The Parkersburg Utility Board has approved a Backwater Prevention Assistance Program. The program will provide financial reimbursement to owner occupants of single family structures within PUB's sanitary sewer service area that install a backwater prevention valve. For additional information on this program and how to apply for reimbursement, please read the enclosed information.

[Program Information](#)
[and](#)
[Required Forms](#)

Backwater Prevention Assistance Program

The Parkersburg Utility Board makes improvements to the City of Parkersburg's sanitary sewer system annually. PUB has also made significant capital improvements to the system over the past 18 years to improve capacity and reduce wet weather related overflows. However, these improvements alone do not completely protect a home from basement flooding. With today's increasingly frequent and severe weather events, residents may want to consider taking action to reduce the risk of basement flooding on their own private property.

The Parkersburg Utility Board would like to emphasize that if you choose to participate in the assistance program, the selection of contractor/plumber, backwater device type and installation location will be determined by you and not PUB.

Program Information

Eligibility

PUB is offering residents of owner occupied single family dwellings (includes those under land contract), in areas determined to be prone to possible sanitary sewer surcharging, financial assistance for the installation of a backwater prevention valve/device. The program will provide a reimbursement of 90% of the material and installation cost up to a maximum of \$1,500.

This program is available to sanitary sewer customers of the Parkersburg Utility Board connected to the City of Parkersburg's sanitary sewer system.

Work must be performed by a WV licensed contractor or WV licensed plumber in compliance with West Virginia Code Chapter 21 Article 14.

General Requirements

- Reimbursements for eligible work are subject to available funding and provided on a first-come, first-served basis.
- Reimbursements are provided one time only for each eligible installation, per property.
- Reimbursements are available for existing homes that were constructed and occupied prior to 12/1/2018.
- To be eligible to receive the reimbursements, all downspouts and area drains determined to be connected to the sanitary sewer during the initial inspection must be disconnected and either directed to the appropriate storm sewer or properly discharged to the ground draining away from the structure.

- **All work must be inspected by the Parkersburg Utility Board prior to backfilling.**
- If basement installation is performed, a permit and inspection from the City of Parkersburg Code Department may also be required.
- Property owner needs to insure that prior to selection of backwater valve device and determination of installation location, a camera and dye inspection are performed to verify whether downspouts and foundation drains are connected to the sanitary sewer. PUB can assist with the camera and dye inspection, at no cost to the property owner.
- If it is determined that downspouts and foundation drains are connected to the sanitary sewer lateral, at minimum the downspouts will be required to be disconnected from the sanitary sewer, at the sole expense of the property owner.

Submittal Requirements

Once the backwater valve installation has been completed, please submit the following documentation to receive reimbursement.

- A fully executed **Backwater Prevention Assistance Program Reimbursement Application and Waiver**, and;
- A fully executed **Backwater Prevention Assistance Program Affidavit of Occupation**, only owner occupied properties are eligible for reimbursement, and;
- A completed **Backwater Prevention Assistance Program Statement of Expenses**, PUB will not accept the Statement of Expenses without the contractor/plumber's itemized charges as provided for on the form.

Documentation must be received within 12 months from the date of completion of the work.

Submit all fully completed applications to:
Incomplete packages will be returned to
applicant for completion before processing.

Parkersburg Utility Board
Backwater Prevention Program
125 19th Street
Parkersburg, WV 26101

Backwater Prevention Assistance Program Reimbursement Application and Waiver

To assist property owners whose property suffered from sewer back-ups due to severe storms, PUB is offering a reimbursement for the purchase and installation of a backwater valve. The property owner may receive 90% of the purchase and installation cost up to a maximum of \$1,500 for the purchase and installation cost of the device. Only property owners of record are eligible for reimbursement upon meeting other stated requirements.

Work must be performed by a WV licensed contractor or WV licensed plumber in compliance with West Virginia Code Chapter 21 Article 14.

Once the backwater valve installation has been completed, please submit the following documentation to receive reimbursement.

- A fully executed **Backwater Prevention Program Reimbursement Application and Waiver**, and;
- A fully executed **Backwater Prevention Program Affidavit of Occupation**, only owner occupied properties are eligible for reimbursement, and;
- A completed **Backwater Prevention Program Statement of Expenses**, PUB will not accept the Statement of Expenses without the contractor/plumber's itemized charges as provided for on the form.

Submit all fully completed applications to:
Incomplete packages will be returned to
applicant for completion before processing.

Parkersburg Utility Board
Backflow Prevention Program
125 19th Street
Parkersburg, WV 26101

TO BE COMPLETED BY PROPERTY OWNER

Property Owner: _____

Installation Address: _____

Telephone Number: _____ Email Address: _____

Release and Waiver

This Release and Waiver of Liability (“Release”) between the Property Owner(s) (“Recipient”) of the real property located at the above referenced Installation Address (“Property”) and the Parkersburg Utility Board and City of Parkersburg (“PUB”), its successors, directors, officers, agents, representatives and employees, is legally binding. I, the Recipient, freely and voluntarily execute this Release under the following terms:

I, the Recipient, acknowledge and agree that I may benefit from having a backwater valve device installed on my Property. I understand that, in the event of a rain event, a backwater valve may prevent a sewer back-up from occurring on my Property.

I, the Recipient, certify that I have provided PUB with my complete backwater prevention program application and waiver, affidavit of occupancy and statement of expenses as required by the terms of the reimbursement program, and that I have paid in full the total amount of those associated costs for the purchase and installation. I understand that PUB will not accept estimates, nor will PUB pay any additional costs associated with the inspection, operation, maintenance and repair of the backwater valve, or any consequential cost resulting from the operation of the respective backwater valve.

I, the Recipient, attest that I am the property owner of record with the Wood County, West Virginia property records for this identified Property.

I, the Recipient, understand that I am the owner of the backwater valve, and that I am solely responsible for its installation, operation, inspection, maintenance, testing and repair.

I, the Recipient, understand that PUB is only reimbursing me, the Recipient, up to 90% of the costs for the purchase and installation of a backwater valve for an amount not to exceed one thousand five hundred dollars (\$1,500.00). I understand that although PUB is not obligated to provide and/or assist in the purchase and installation of a backwater valve, it is doing so as a one-time service to me. Further, I acknowledge that while PUB is assisting in certain costs associated with the purchase and installation of the backwater valve, it does not have any obligation to reimburse or refund me or anyone acting on my behalf for the purchase or installation of any subsequent backwater valves at the Property.

I, the Recipient, also understand that PUB’s reimbursement of the costs associated with the backwater valve’s purchase and installation is not an admission or acceptance of liability for any property and/or personal damage and/or losses that may have resulted prior to the execution of this Release, during the installation of the backwater valve and/or at any future time thereafter.

I, the Recipient, freely and voluntarily agree and attest to the following additional terms:

Release and Waiver (continued)

I, hereby release and forever discharge Parkersburg Utility Board, City of Parkersburg and its successors, directors, officers, agents, representatives and employees from any and all claims and demands of whatever kind and/or nature either in law or in equity, which may arise directly and/or indirectly from the installation of the backwater valve at the Property, and/or any failure of the backwater valve to prevent flooding and/or damage otherwise. I also acknowledge that PUB does not assume any responsibility for or obligation to provide financial or other assistance, including but not limited to, property insurance in the event of damage or loss caused by the installation of the backwater valve, and any subsequent failure of the backwater valve thereafter.

I, hereby expressly assume the risk of property damage and/or loss that may result from the installation of the backwater valve, as PUB was not involved in selecting, approving, advising, retaining, hiring, surveying or recommending any party and/or entity to install the backwater valve, nor was PUB involved in the selection of the device itself.

I, agree that this Release is intended to be as broad and inclusive as permitted by West Virginia law, and that this Release represents the entire agreement and understanding between the parties, and supersedes any other agreements that may have existed between the parties prior to its execution. I agree that in the event that any provision of this Release is deemed invalid by a court of competent jurisdiction, the invalidity of such provision shall not otherwise affect the remainder of this Release, which shall continue to be held enforceable.

I, further state that I have carefully read the foregoing Release and Waiver and know and understand its contents therefore that I voluntarily sign this Release and Waiver.

Recipient

Date

Recipient

Date

**Backwater Prevention Assistance Program
Affidavit of Occupancy**

I/We, _____,

the owner(s) of the property at _____,

listed as the installation address on PUB's Backflow Prevention Program Application and Waiver, affirm

this property is my/our primary residence and is not utilized for rental purposes. We also affirm that we

understand that only owner/occupants are eligible for reimbursement through PUB's Backflow

Prevention Program.

Signature

Date

Signature

Date

Backwater Prevention Assistance Program Statement of Expenses

The following must be completed by your plumber/contractor

Plumber/Contractor: _____

Plumber/Contractor License #: _____

Backwater Prevention Device Make & Model: _____

Installation Location: Outside of home ___ Basement Floor ___ Inside Basement Wall ___

Depth of Installation: _____ Installation Date: _____ Installation Cost: _____

List of Materials/Work*	Qty.	Unit Cost	Total Cost
Backwater Valve	1	\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
Materials/Work Total Cost			\$

Labor*	Qty.	Unit Cost	Total Cost
		\$	\$
Labor Total Cost			\$

Equipment*	Qty.	Unit Cost	Total Cost
		\$	\$
		\$	\$
		\$	\$
Equipment Total Cost			\$

Total Installation Cost	\$
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I certify that the information provided in this Backwater Prevention Program Statement of Expenses is true, accurate and complete to the best of my knowledge, information and belief.

Plumber/Contractor Signature

Date

*Restoration of finished floor, wall surfaces and lawn or landscaping are excluded from reimbursement.